

HYDRACLEAN LTD	COVID-19 – RAMS	CLIENT NAME	Various	Valid for duration of job
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Hydraclean Operative – Should you be showing any symptoms of COVID-19 (please refer to <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms-and-what-to-do/>) please remain at home and advise your Manager. Always follow the guidance published by the NHS / Gov website with regards to Self-isolation. Management will be in regular contact with all self-isolation or furloughed staff.

Hydraclean Operatives who are in a high risk group (elderly, underlying medical condition, immunocompromised or expectant mothers) are advised to bring this to the attention of the Operations Manager who can arrange for them to be placed on low risk activities and to work from home where possible. Same applies to operatives who live with relatives who are in a high risk group.

Hydraclean Operatives who are continuing to work will undergo a COVID-19 briefing. Covering hygiene, social distancing and additional requirements.

Key Control Measures:

- Social-Distancing measures are steps you must take to reduce social interaction between people. This will help reduce the transmission of coronavirus (COVID-19). You must remain 2m apart at all times; this includes your colleagues, clients & members of the general public. In order to ensure this distance is maintained you need to avoid public transport and travel separately where possible
- Hygiene measures inside and outside of work will be key in preventing you from catching and spreading the virus. To protect yourself and others against COVID-19, clean your hands frequently and thoroughly for a minimum of 20 seconds each time. Use alcohol-based hand sanitizer or wash your hands with soap and water. If you use an alcohol-based hand sanitizer, make sure you use and store it carefully. On a job, you will need to wash your hands at regular intervals; when you first arrive on site, at the start & end of any break, When leaving site, When you get home, After sneezing or coughing.
- PPE – Hydraclean operatives should ensure they have the following PPE - Gloves, Masks & Hand Sanitizer. Please be advised, Masks only need to be worn if you are unable to maintain a 2m distance between yourself and others, or if this is requested by the client in which case you will be advised beforehand. Use of disposable PPE on client sites should only be removed and handled by the Hydraclean operative, when removed this should be double banded, swan neck tied and disposed of offsite.

Should you require more PPE please advise the Health & Safety Manager – Alan Morrison.

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Element	Requirement/Guidance	Control Measures	Responsibility	Additional Comments
Travel	<p>COVID-19; guidance for employees, employers and businesses</p> <p>Coronavirus (COVID-19): UK Transport and travel advice</p>	<p>Traveling only for essential works with minimal staff (whilst maintaining safe practise)</p> <p>Planning travel times and route to avoid high congestion periods/areas</p> <p>One person per vehicle to maintain social distancing guidelines (2 meters)</p> <p>Avoid public transport- if not able to avoid, wear a mask covering your nose and mouth for the duration.</p>	<p>Engineering Manager</p> <p>Health & Safety Manager</p> <p>Hydraclean Operatives</p>	
Pre Work Checks	<p>COVID-19; guidance for employees, employers and businesses</p>	<p>Record of attendance maintained through weekly planner. Lists operatives attending, time of visit and duration.</p> <p>Establish entry location, avoiding busy area of site where possible.</p> <p>Operatives to enquire if anyone on site is unwell, showing symptoms of COVID-19 and/or self-isolating. (See Additional Comments)</p> <p>Pre-Commencement work equipment/PPE checks & handwashing.</p> <p>Hydraclean Operative showing symptoms or family</p>	<p>Engineering Manager</p> <p>Operations Manager</p> <p>Health & Safety Manager</p> <p>Hydraclean Operatives</p>	<p>In the event the operative is advised of someone present with symptoms, they should not enter until that person has left.</p>

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		<p>member self-isolation/showing symptoms do not attend work (come into head office or enter client site)</p> <p>Hydraclean Operatives identified as high risk/vulnerable (elderly, underlying medical condition, immunocompromised or expectant mothers) not to enter client site.</p>		
During Works / Social Distancing	<p>COVID-19; guidance for employees, employers and businesses</p> <p>COVID-19: cleaning in non-healthcare settings</p> <p>COVID-19: guidance on social distancing and for vulnerable people</p>	<p>2m distance between individuals to be maintained throughout task using verbal communication, barriers (tape) and signage (Do Not Enter)</p> <p>Avoid shared use of the following:</p> <ul style="list-style-type: none"> - Stairs - Corridors - Lifts <p>Hydraclean Operatives to avoid interaction with other site activities.</p> <p>In the event that client escort/assistance is required, social-distancing (2m) must be maintained.</p>	<p>Engineering Manager</p> <p>Health & Safety Manager</p> <p>Hydraclean Operatives</p>	<p>Client requirements (site escort/assistance) to be discussed at planning stage.</p>
Welfare	<p>COVID-19; guidance for employees, employers and businesses</p> <p>COVID-19: cleaning in non-healthcare settings</p>	<p>Regular rest breaks (still maintaining 2m distance)</p> <p>Hydraclean Operative to bring own food & drink. Bottle water to avoid using taps on site.</p> <p>Access to welfare facilities:</p>	<p>Engineering Manager</p> <p>Health & Safety Manager</p> <p>Hydraclean Operatives</p>	<p>Hydraclean operative to check site cleaning rota to confirm area regularly cleaned</p>

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	COVID-19: guidance on social distancing and for vulnerable people	<ul style="list-style-type: none"> - Rest area (where 2m can be maintained) - WC (avoid queuing) - Hand washing facilities <p>Hydraclean operative to clear own area after use & wash hands before resuming work.</p>	Client/Site Manager	
Post Work Checks / Leaving Site	<p>COVID-19; guidance for employees, employers and businesses</p> <p>COVID-19: cleaning in non-healthcare settings</p> <p>COVID-19: guidance on social distancing and for vulnerable people</p>	<p>Normal clear up after completion with additional antibacterial wipe down of surfaces & equipment used.</p> <p>Wipe down shared equipment / plant</p> <p>Wash hands at end of work.</p> <p>Confirm completion of work with client, Hydraclean operative to avoid signing any documents/tablets and instead confirm verbally and via email if possible.</p>	<p>Engineering Manager</p> <p>Health & Safety Manager</p> <p>Hydraclean Operatives</p> <p>Client/Site Manager</p>	

Prepared by: Alan Morrison, Hydraclean Limited.